

TONBRIDGE AND MALLING BOROUGH COUNCIL

COUNCIL MEETING

Tuesday, 15th May, 2018

At the Statutory Annual Meeting of the Tonbridge and Malling Borough Council held at Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 15th May, 2018

Present: His Worship the Mayor (Councillor R W Dalton), the Deputy Mayor (Councillor Mrs P A Bates), Cllr Mrs J A Anderson, Cllr O C Baldock, Cllr M A C Balfour, Cllr M C Base, Cllr Mrs S Bell, Cllr R P Betts, Cllr T Bishop, Cllr P F Bolt, Cllr Mrs B A Brown, Cllr T I B Cannon, Cllr M A Coffin, Cllr D J Cure, Cllr D A S Davis, Cllr M O Davis, Cllr Mrs T Dean, Cllr T Edmondston-Low, Cllr S M Hammond, Cllr Mrs M F Heslop, Cllr N J Heslop, Cllr S R J Jessel, Cllr D Keeley, Cllr D Keers, Cllr Mrs F A Kemp, Cllr S M King, Cllr R D Lancaster, Cllr D Lettington, Cllr Mrs S L Luck, Cllr B J Luker, Cllr D Markham, Cllr P J Montague, Cllr Mrs A S Oakley, Cllr M Parry-Waller, Cllr S C Perry, Cllr M R Rhodes, Cllr H S Rogers, Cllr R V Roud, Cllr Miss J L Sergison, Cllr T B Shaw, Cllr Miss S O Shrubsole, Cllr C P Smith, Cllr Ms S V Spence, Cllr A K Sullivan, Cllr M Taylor, Cllr Miss G E Thomas, Cllr F G Tombolis and Cllr T C Walker

Apologies for absence were received from Councillors Mrs S M Barker, J L Botten, V M C Branson, L J O'Toole and B W Walker

PART 1 - PUBLIC

C 18/28 ELECTION OF MAYOR

It was proposed by Councillor N Heslop, seconded by Councillor Miss G Thomas and

RESOLVED: That Councillor Mrs P A Bates be elected Mayor for the ensuing municipal year.

The Mayor, having made and subscribed the statutory declaration of acceptance of office, was invested with the Badge and Chain of Office, assumed the Chair and thanked Members for her election.

C 18/29 VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor D Davis, seconded by Councillor N Heslop and

RESOLVED: That the Council's sincere appreciation be recorded of the excellent manner in which the retiring Mayor, Councillor R W Dalton, had

performed his duties both in the Council Chamber and throughout the Borough during the preceding year.

C 18/30 ELECTION OF DEPUTY MAYOR

It was proposed by Councillor H Rogers, seconded by Councillor N Heslop and

RESOLVED: That Councillor Mrs J A Anderson be appointed Deputy Mayor for the ensuing municipal year.

The Deputy Mayor made and subscribed the statutory declaration of acceptance of office and thanked Members for her appointment.

C 18/31 MINUTES

RESOLVED: That the Minutes of the proceedings of the meeting of the Council held on 10 April 2018 be approved as a correct record and signed by the Mayor.

C 18/32 MAYOR'S ANNOUNCEMENTS

The Mayor reported that she had appointed the Reverend Neil Durling as her Chaplain and the Civic Service would be held at Tonbridge Baptist Church on Sunday 15 July. Her nominated charity was Tree of Hope which helped the families of children and young people with a disability or illness to raise the funds needed to pay for specialist care.

The Mayor indicated that her first two engagements were opening new offices at Tonbridge and Kings Hill. Her Garden Party would be held at Hadlow College on 19 July and details would be advised in due course of further fundraising events.

C 18/33 POLITICAL BALANCE ARRANGEMENTS

The report of the Director of Central Services and Monitoring Officer set out details of political balance arrangements required to be applied to the Council's committees, sub-committees, advisory boards and panels.

RESOLVED: That the composition of all committees, sub-committees, advisory boards and panels be approved in accordance with the table set out at paragraph 1.1.4 of the report and the Monitoring Officer make any consequential amendments to the Council's Constitution in respect of political balance.

C 18/34 APPOINTMENT OF CABINET

The Leader presented details of the composition of the Cabinet.

RESOLVED: That it be noted that the Cabinet will comprise five

Members (in addition to the Leader) with the responsibilities indicated:

Councillor M Coffin - Finance, Innovation and Property and Deputy Executive Leader

Councillor Mrs M Heslop – Community Services

Councillor D Lettington – Street Scene and Environment Services

Councillor P Montague - Housing

Councillor H Rogers – Strategic Planning and Infrastructure

The Economic Regeneration portfolio to be held by the Leader

C 18/35 APPOINTMENT OF COMMITTEES

RESOLVED: That appointments to the Committees of the Council for the ensuing municipal year be made as follows:

Overview and Scrutiny Committee

(18 members)

Councillor Mrs J Anderson

Councillor M Base

Councillor P Bolt

Councillor J Botten

Councillor R Dalton

Councillor S Jessel

Councillor D Keers

Councillor Mrs F Kemp

Councillor Mrs S Luck

Councillor Mrs A Oakley

Councillor M Rhodes

Councillor Miss S Shrubsole

Councillor Ms S Spence

Councillor A Sullivan

Councillor M Taylor

Councillor Miss G Thomas

Councillor F Tombolis

Councillor T Walker

Licensing and Appeals Committee

(15 members)

Councillor Mrs J Anderson

Councillor O Baldock

Councillor Mrs S Barker

Councillor M Base

Councillor Mrs P Bates

Councillor Mrs B Brown

Councillor M Coffin

Councillor B Elks

Councillor D Keers

Councillor Mrs F Kemp

Councillor S King

Councillor H Rogers

Councillor R Roud

Councillor M Taylor

Councillor F Tombolis

General Purposes Committee

(14 members)

Councillor O Baldock

Councillor M Balfour

Councillor Mrs S Bell

Councillor P Bolt

Councillor M Coffin

Councillor Mrs M Heslop

Councillor N Heslop

Councillor B Luker

Councillor D Markham

Councillor L O'Toole

Councillor S Perry

Councillor R Roud

Councillor C Smith

Councillor M Taylor

Audit Committee

(9 members)

Councillor O Baldock	Councillor B Elks
Councillor R Betts	Councillor S Jessel
Councillor T Bishop	Councillor Mrs F Kemp
Councillor V Branson	Councillor T Walker
Councillor T Edmondston-Low	

Joint Standards Committee

(13 members + 6 parish members)

Councillor Mrs P Bates	(Parish members to be appointed from a pool of nominated representatives)
Councillor Mrs S Bell	
Councillor R Betts	
Councillor Mrs B Brown	
Councillor D Cure	
Councillor D Davis	
Councillor Mrs T Dean	
Councillor T Edmondston-Low	
Councillor D Lettington	
Councillor Miss J Sergison	
Councillor Miss S Shrubsole	
Councillor C Smith	
Councillor Miss G Thomas	

A Hearing Panel will be appointed from members of the Joint Standards Committee as necessary.

Area 1 Planning Committee

Councillor Mrs J Anderson	Councillor Mrs M Heslop
Councillor O Baldock	Councillor N Heslop
Councillor Mrs P Bates	Councillor R Lancaster
Councillor P Bolt	Councillor M Rhodes
Councillor J Botten	Councillor H Rogers
Councillor V Branson	Councillor Miss J Sergison
Councillor D Cure	Councillor C Smith
Councillor M Davis	Councillor Ms S Spence
Councillor T Edmondston-Low	Councillor Miss G Thomas
Councillor B Elks	Councillor F Tombolis

(For the Wards of Cage Green; Castle; that part of the Hadlow and East Peckham Ward within the parish of Hadlow; Higham; Hildenborough; Judd; Medway; Trench; and Vauxhall)

Area 2 Planning Committee

Councillor Mrs J Anderson	Councillor B Luker
Councillor M Balfour	Councillor P Montague
Councillor Mrs S Barker	Councillor L O'Toole
Councillor R Betts	Councillor S Perry
Councillor M Coffin	Councillor H Rogers
Councillor S Jessel	Councillor Miss J Sergison
Councillor Mrs F Kemp	Councillor T Shaw
Councillor Mrs S Luck	Councillor Miss S Shrubsole
	Councillor M Taylor

(For the Wards of Borough Green and Long Mill; Downs and Mereworth; that part of the Hadlow and East Peckham Ward outside the parish of Hadlow; Kings Hill; Wateringbury; West Malling and Leybourne; and Wrotham, Ightham and Stansted)

Area 3 Planning Committee

Councillor M Base	Councillor D Keers
Councillor Mrs S Bell	Councillor S King
Councillor T Bishop	Councillor D Lettington
Councillor Mrs B Brown	Councillor D Markham
Councillor T Cannon	Councillor Mrs A Oakley
Councillor R Dalton	Councillor M Parry-Waller
Councillor D Davis	Councillor R Roud
Councillor Mrs T Dean	Councillor A Sullivan
Councillor S Hammond	Councillor B Walker
Councillor D Keeley	Councillor T Walker

(For the Wards of Aylesford North and Walderslade; Aylesford South; Burham and Wouldham; Ditton; East Malling; Larkfield North; Larkfield South; Snodland East and Ham Hill; and Snodland West and Holborough Lakes)

C 18/36 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN

RESOLVED: That appointment of the Chairman and Vice-Chairman of each Committee, Board, Panel and Group for the ensuing municipal year be made as follows:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Overview and Scrutiny Committee	Councillor A Sullivan	Councillor Mrs A Oakley Councillor F Tombolis
Licensing and Appeals Committee	Councillor Mrs J Anderson	Councillor D Keers

General Purposes Committee	Councillor O Baldock	Councillor L O'Toole
Audit Committee	Councillor V Branson	Councillor R Betts
Joint Standards Committee	Councillor Miss J Sergison	Councillor D Cure Councillor D Davis
Area 1 Planning Committee	Councillor R Lancaster	Councillor V Branson
Area 2 Planning Committee	Councillor Mrs F Kemp	Councillor B Luker
Area 3 Planning Committee	Councillor M Parry Waller	Councillor M Base
Parish Partnership Panel	Councillor N Heslop	Councillor M Coffin
Tonbridge Forum	Councillor N Heslop	Councillor C Smith
Communities and Housing Advisory Board	Councillor M Rhodes	Councillor Miss G Thomas
Economic Regeneration Advisory Board	Councillor B Luker	Councillor R Betts
Finance, Innovation and Property Advisory Board	Councillor M Base	Councillor R Lancaster
Planning and Transportation Advisory Board	Councillor D Davis	Councillor J Botten
Street Scene and Environment Services Advisory Board	Councillor M Davis	Councillor O Baldock
Electoral Review Working Group	Councillor N Heslop	Councillor D Lettington
Housing Associations Liaison Panel	Councillor P Montague	
Joint Employee Consultative Committee	Councillor M Coffin	Councillor B Luker
Joint Transportation Board	Chairmanship with KCC	Councillor H Rogers

C 18/37 APPOINTMENT OF ADVISORY PANELS AND BOARDS AND OTHER MEMBER GROUPS

RESOLVED: That appointments to the Advisory Panels, Boards and other Member Groups of the Council for the ensuing municipal year be made as follows:

PANEL/BOARD

MEMBERS

Parish Partnership Panel

Councillor Mrs J Anderson
 Councillor Mrs S Barker
 Councillor R Betts
 Councillor T Cannon
 Councillor M Coffin *
 Councillor R Dalton
 Councillor N Heslop **
 Councillor D Lettington
 Councillor B Luker
 Councillor D Markham
 Councillor R Roud
 Councillor T Shaw
 Councillor B Walker

Tonbridge Forum

Councillor Mrs J Anderson
 Councillor O Baldock
 Councillor Mrs P Bates
 Councillor P Bolt
 Councillor V Branson
 Councillor D Cure
 Councillor Mrs M Heslop
 Councillor N Heslop **
 Councillor R Lancaster
 Councillor M Rhodes
 Councillor C Smith*
 Councillor Miss G Thomas
 Councillor F Tombolis

Communities and Housing
 Advisory Board

Councillor Mrs J Anderson
 Councillor Mrs S Barker
 Councillor Mrs S Bell
 Councillor V Branson
 Councillor Mrs B Brown
 Councillor D Cure
 Councillor R Dalton
 Councillor S Hammond
 Councillor D Keeley
 Councillor Mrs S Luck
 Councillor Mrs A Oakley
 Councillor L O'Toole
 Councillor M Parry-Waller

	Councillor M Rhodes** Councillor T Shaw Councillor Miss G Thomas*
Economic Regeneration Advisory Board	Councillor R Betts* Councillor T Bishop Councillor J Botten Councillor T Cannon Councillor R Dalton Councillor S Hammond Councillor R Lancaster Councillor Mrs S Luck Councillor B Luker** Councillor L O'Toole Councillor Miss J Sergison Councillor Miss S Shrubsole Councillor C Smith Councillor F Tombolis Councillor B Walker Councillor T Walker
Finance, Innovation and Property Advisory Board	Councillor M Base** Councillor Mrs S Bell Councillor R Betts Councillor T Bishop Councillor J Botten Councillor V Branson Councillor Mrs B Brown Councillor T Cannon Councillor D Cure Councillor M Davis Councillor S Jessel Councillor S King Councillor R Lancaster* Councillor Miss J Sergison Councillor A Sullivan Councillor F Tombolis
Planning and Transportation Advisory Board	Councillor M Balfour Councillor Mrs S Barker Councillor P Bolt Councillor J Botten* Councillor V Branson Councillor D Davis** Councillor M Davis Councillor T Edmondston-Low Councillor D Keers Councillor Mrs F Kemp Councillor R Lancaster Councillor M Parry-Waller

	Councillor S Perry Councillor R Roud Councillor A Sullivan Councillor M Taylor
Street Scene and Environment Services Advisory Board	Councillor Mrs J Anderson Councillor O Baldock* Councillor M Balfour Councillor M Davis ** Councillor S Hammond Councillor D Keeley Councillor D Keers Councillor D Markham Councillor Mrs A Oakley Councillor L O'Toole Councillor S Perry Councillor M Rhodes Councillor T Shaw Councillor Ms S Spence Councillor Miss G Thomas Councillor T Walker
Electoral Review Working Group	Councillor O Baldock Councillor M Balfour Councillor M Coffin Councillor Mrs T Dean Councillor N Heslop ** Councillor D Lettington* Councillor D Markham Councillor P Montague Councillor A Sullivan
Housing Associations Liaison Panel	Councillor Mrs J Anderson Councillor D Keeley Councillor P Montague** Councillor Mrs A Oakley Councillor Miss G Thomas
Joint Employee Consultative Committee	Councillor O Baldock Councillor M Balfour Councillor R Betts Councillor T Bishop Councillor P Bolt Councillor Mrs B Brown Councillor M Coffin ** Councillor D Keers Councillor B Luker *

Joint Transportation Board

Councillor D Davis
 Councillor Mrs F Kemp
 Councillor R Lancaster
 Councillor D Lettington
 Councillor M Parry-Waller
 Councillor H Rogers*
 Councillor M Taylor

Chairmanship with KCC,
 Vice-Chairmanship with TMBC
 in 2018/19

** Denotes Chairman

* Denotes Vice-Chairman

C 18/38 APPOINTMENT TO OUTSIDE BODIES

RESOLVED: That appointments to serve on outside bodies for the ensuing municipal year be made as follows:

<u>NAME OF BODY</u>	<u>REPRESENTATIVE(S)</u>
Kent County Playing Fields Association	Councillor Mrs M Heslop
Age UK Sevenoaks and Tonbridge	Councillor D Cure Councillor Ms S Spence
Age Concern (Malling)	Councillor B Luker
Citizens Advice in North and West Kent	Vacancy
Maidstone and District Care Committee for Chest, Heart and Stroke	Councillor S Hammond
West Kent Relate	Councillor Ms S Spence
Action with Communities in Rural Kent	Councillor R Dalton Councillor Miss J Sergison
Maidstone Mediation Scheme	Councillor Mrs B Brown
Kent Downs AONB Joint Advisory Committee	Councillor H Rogers
Basted Mill Public Open Space Joint Committee	Councillor R Betts Councillor S Perry
Snodland Partnership	Councillor Mrs S Bell Councillor D Keeley Councillor D Lettington

South East England Councils (Leaders' Forum)	Councillor N Heslop (Substitute: Councillor M Coffin)
Youth and Community Centres/Project Management Committees	Councillor Mrs M Heslop
LGA General Assembly	Councillor N Heslop (Substitute: Councillor M Coffin)
West Kent Partnership	Councillor B Luker
Parking and Traffic Regulations Outside London Adjudication Joint Committee	Councillor D Davis (Deputy: Councillor J Botten)
Rochester Airport Consultative Committee	Councillor A Sullivan
Rochester Airport Delivery Board	Councillor B Luker
Kent and Medway Police and Crime Panel	Councillor N Heslop
Kent Flood Risk Management Board	Councillor H Rogers
Tonbridge and Malling Leisure Trust	Councillor R Betts Councillor M Davis
Upper Medway Internal Drainage Board	Councillor O Baldock Councillor H Rogers Mr D Aikman Mr J Cannon
Lower Medway Internal Drainage Board	Councillor D Davis
Haysden Country Park User Panel <i>3 year appointment (2016/17-18/19)</i>	Councillor P Bolt Councillor D Cure
Leybourne Lakes Country Park User Panel <i>3 year appointment (2016/17-18/19)</i>	Councillor T Bishop Councillor B Luker
West Kent Health & Wellbeing Elected Members' Forum	Councillor P Montague
Dry Hill Road Disabled Persons Trust	Councillor V Branson

C 18/39 SCHEME OF DELEGATIONS

Members were invited to confirm the Scheme of Delegations in compliance with the Constitution.

RESOLVED: That

- (1) those parts of the Scheme of Delegations set out in Part 3 of the Constitution which are for the Council to approve be confirmed;
- (2) the Leader's recommendations for decision making by individual executive Members set out in Part 3 of the Constitution be adopted; and
- (3) the current scheme of delegation to officers in respect of executive functions set out in Part 3 of the Constitution be re-adopted.

C 18/40 PROGRAMME OF MEETINGS 2018/19

The programme of Council, Cabinet, Committee and Advisory Board and Panel meetings for the ensuing year and to May 2020 was presented for approval.

RESOLVED: That the programme of meetings be approved.

C 18/41 SEALING OF DOCUMENTS

RESOLVED: That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 8.17 pm